

POSTAL BALLOT FORM

Postal Ballot No. _____

Sr. No.	Particulars	Details of Shareholder(s)
1.	Name(s) of Shareholder(s) (in block letters)	
2.	Registered Address of sole / first named Shareholder (in block letters)	
3.	Registered Folio No. / DP & Client ID No.	
4.	No. of Shares held	

I/We hereby exercise my/our vote in respect of the Special Resolution to be passed through Postal Ballot / E-voting for the Business stated in the Notice of Postal Ballot dated 28th October, 2015 of the Company by sending my/our assent or dissent to the said Resolution by placing the tick (✓) mark at the appropriate box below:

Item No.	Description of Resolution	No. of Shares held	I / We assent (agree) to the Resolution (FOR)	I / We dissent to the Resolution (AGAINST)
1	Approval for appointment of Mr. K K Rajeev Nambiar as Whole-time Director and payment of remuneration to him.			

Place :

Date : _____

x

Signature of the Shareholder

Electronic Voting Particular

EVSN	User ID	Password*

***Please use your existing password**

NOTE: Please read the instructions printed overleaf carefully before exercising your vote.

INSTRUCTIONS FOR VOTING BY PHYSICAL MODE

1. A shareholder(s) desirous to exercise vote by Postal Ballot may complete this Postal Ballot Form and send it to the Scrutinizer in the enclosed self-addressed postage prepaid business reply envelope. However, envelopes containing Postal Ballots, if sent by courier at the expense of the shareholder(s) will also be accepted.
2. This form should be duly completed and signed by the shareholder. In case of joint holding, this form should be completed and signed (as per the specimen signature registered with the Company or furnished by NSDL/CDSL to the Company, in respect of shares held in the physical form or demat form respectively) by the first named shareholder and in his absence, by the next named joint shareholder.
3. Unsigned/Incomplete Postal Ballot Forms will be rejected.
4. Duly completed Postal Ballot Form should reach the Scrutinizer on or before 5.00 p.m. on 26th December, 2015. Postal Ballot Form received after this date will be strictly treated as if the reply from the shareholder has not been received.
5. A shareholder may request for a duplicate Postal Ballot Form, if so required. The Postal Ballot Form can also be downloaded from the link <http://digvijaycement.com/Postal-Ballot-Notice-Form/>. However, the duly filled in duplicate postal ballot form should reach the Scrutinizer not later than 5.00 p.m. on 26th December, 2015.
6. The exercise of vote through Postal Ballot is not permitted through a proxy.
7. The Scrutinizer's decision on the validity of the Postal Ballot Form would be final.
8. Shareholders are requested not to send any other paper/documents along with the Postal Ballot Form. If sent, the same paper/document will not be acted upon.
9. Shareholders are requested to fill the Postal Ballot Form in indelible ink (and avoid filling it by erasable writing medium/s like pencil).
10. There will be one Postal Ballot Form for every Folio/Client ID, irrespective of the number of joint holders.

GENERAL INSTRUCTIONS

1. The date of declaration of results of the Postal Ballot (i.e. 28th December 2015) shall be the date on which the Resolution should be deemed to have been passed, if approved by requisite majority.
2. Kindly note that the Shareholders can opt only one mode of voting i.e. either by Physical Ballot or E-voting. If you are opting for E-voting, then do not vote by Physical Ballot and vice-versa. However, in case a shareholder has voted both in physical as well as e-voting, then voting done through e-voting shall prevail over physical ballot and physical ballot will be treated as invalid.
3. In case of shares held by companies, trusts, societies, etc., the duly completed postal ballot form should be accompanied by a certified true copy of the resolution of its Board of Directors / authority Letter authorising the person to represent in terms of Section 113 of the Companies Act, 2013.